

# Bertrams

1 Broadland Business Park  
Norwich, Norfolk, NR7 0WF, UK

Tel: +44 870 429 6633

Fax: +44 870 429 6711

E-mail: international@bertrams.com

Web: www.bertrams.com

## APPLICATION FOR CREDIT ACCOUNT - INTERNATIONAL

Please complete in BLOCK CAPITALS

Name of Business			
Delivery Address			
* It is essential to provide your postcode		Post code*	
Contact Name/s	Tel:	Fax:	
	Manager	Buyer:	
Status of business	E-mail:		
	Ltd <input type="checkbox"/>	Plc <input type="checkbox"/>	Partnership <input type="checkbox"/> Sole Trader <input type="checkbox"/>
VAT Registration Number . . . . (Applies to EC Countries only)			
Age of business . . . . .	Yrs ..... Mths.....		
Registered office & address (for Limited company or Plc)			
	Tel:	Fax:	
	Contact name:		
SAN Number			
Statement Address (if different to delivery address)			
			Post code
	Tel:	Fax:	
	Accounts Manager:		
Contact name/s			
	Tel:	Fax:	
Names & private addresses of all Partners, Directors or Proprietors (for additional names please continue on a separate sheet)			
	Tel:	Fax:	
Is your business a retail outlet open to the general public? . . . . .	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Nature of business? . . . . .	Bookshop <input type="checkbox"/>	Internet <input type="checkbox"/>	Other <input type="text"/>
How did you hear about Bertrams?			

# Bertrams

1 Broadland Business Park  
Norwich, Norfolk, NR7 0WF, UK

Tel: +44 870 429 6633

Fax: +44 870 429 6711

E-mail: international@bertrams.com

Web: www.bertrams.com

## APPLICATION FOR CREDIT ACCOUNT - INTERNATIONAL

### Credit Limit Request

Credit Limit Amount Requested: £  Anticipated monthly purchases through Bertrams £

Annual Company turnover: £  k Books turnover: £  k

Credit Terms Required 30 Days  60 Days

#### Trade reference 1

Booksellers without Trade References, please give 3 professional references, i.e. Solicitor / Accountant / Character reference

Contact name	Account number
Tel:	Fax:
E-mail:	

#### Trade reference 2

Contact name	Account number
Tel:	Fax:
E-mail:	

#### Trade reference 3

Contact name	Account number
Tel:	Fax:
E-mail:	

#### Other reference

(Booksellers with only 2 trade references, please give one professional reference here)

Contact name	Account number
Tel:	Fax:
E-mail:	

#### Method of Despatch

Carrier name and address


For Bertrams Office Use Only

Final cl £	Date	Auth:	30 days	60 days
------------	------	-------	---------	---------

# Bertrams

1 Broadland Business Park  
Norwich, Norfolk, NR7 0WF, UK

Tel: +44 870 429 6633

Fax: +44 870 429 6711

E-mail: [international@bertrams.com](mailto:international@bertrams.com)

Web: [www.bertrams.com](http://www.bertrams.com)

## APPLICATION FOR CREDIT ACCOUNT - INTERNATIONAL

### BANK DETAILS

Bank name: .....

Bank address: .....

Account name: .....

Account address: .....

Sort code: .....

Swift code: .....

Acc. No:

IBAN:


# Bertrams

1 Broadland Business Park  
Norwich, Norfolk, NR7 0WF, UK

Tel: +44 870 429 6633

Fax: +44 870 429 6711

E-mail: [international@bertrams.com](mailto:international@bertrams.com)

Web: [www.bertrams.com](http://www.bertrams.com)

## APPLICATION FOR CREDIT ACCOUNT - INTERNATIONAL

## Terms and Conditions of Trading

### Terms

- (1) Standard bookselling terms – Payments must be received by the end of the month following the statement date. Supplies will be automatically suspended on overdue accounts.
- (2) Upon failure to pay the invoice value by the due date, and at the discretion of Bertrams, interest will be charged on the overdue amount until the date on which payment is received and cleared at the company's bank. Interest will be charged at the higher rate of 12% or 3% above base rate as quoted by the company's bankers.
- (3) The minimum value for a carriage paid order is as stated on our website at the time of ordering. The company reserves the right to apply a surcharge, if an order of lesser value is accepted and despatched.

### Title

- (1) Title in the goods shall remain with Bertrams and shall not pass to the customer until the amount due under the invoice for them and all other monies due to the Bertrams by the customer have been paid in full, or as the company otherwise agrees.
- (2) Until the title passes to the customer, the goods shall be held by the customer as the company's fiduciary agent and bailee and shall be stored or marked so that they can be identified as the property of the company. The company shall be entitled at any time without notice or demand to repossess the goods and for that purpose or for the purpose of inspecting the goods to enter any premises where the goods are stored. In the event of such repossession, the company shall have the right to dispose of the goods in such manner as in its sole discretion it thinks fit. The proceeds from any such disposal shall be applied by the company towards all amounts due to it by the customer. If the goods are wholly or partly re-sold before such monies are paid, the company shall be entitled to the proceeds thereof or the claim to such proceeds and the customer shall hold such proceeds separate from all other funds and in trust for the company.

### Claims notification & returns

- (1) Claims regarding invoices/deliveries must be registered in writing within seven days of goods being received.
- (2) Conditions of Bertrams returns policy is as stated under the help/returns section on our website [www.bertrams.com](http://www.bertrams.com).

### DECLARATION

This declaration should be signed by all Partners, a Director or Proprietor. I have read the above terms and conditions and agree to comply with them.

Print Name	Signature
Position in Company	Name of Company
Date	
Print Name	Signature
Position in Company	Name of Company
Date	
Print Name	Signature
Position in Company	Name of Company
Date	

Please complete and return this form to the SALES DEPARTMENT.

A copy of our full TERMS & CONDITIONS OF TRADING is available online at [www.bertrams.com](http://www.bertrams.com). Note that you will receive written confirmation of your discount and credit terms when your account is opened. Should you have any queries or require any additional information, please do not hesitate to contact us.